Person Specification

Essential

1. Experience Providing one-to-one support to people living with HIV or other vulnerable groups;

2. Skills and Abilities Good IT skills; Strong oral and written communication skills; Good numerical skills; Ability to organise conflicting priorities and work on own initiative; Good knowledge of health and social care voluntary and statutory services in the UK; Excellent understanding of HIV issues and needs of people living with HIV

3. Personal Qualities HIV positive diagnosis for at least 1 year; Willingness to learn; Accuracy/Attention to detail; Tact and good people skills; Interest in health and social care; Patience; Collaborative and a good team player; Problem-solving and ability to research client needs; Emotionally resilient

4. Attitudes and Values Commitment to the rights of people living with HIV to equal opportunities and ability to work with diverse people; Commitment to personal training and development; Understanding of confidentiality

Desirable

5. Experience Working with and supporting the development of volunteers; working collaboratively with the voluntary and community sector and/or NHS agencies; assessment and case work systems; supporting the development of volunteers; delivery of groupwork; public speaking or willingness to learn

6. Skills and Abilities Knowledge of language(s) other than English

Terms & Conditions: The post will be offered for an initial 6-months probationary period.

Training in peer mentoring and advice & guidance will be provided to the successful candidate and continuation in the role is dependent on successfully completing and achieving core training

Normal working hours 9.30 am - 5 pm, including half-hour lunch each day; however, evening and weekend working will be required. Time off is given in lieu and there are no overtime payments linked to this post

In line with Positively UK policy, this post requires a Criminal Records Bureau Enhanced Disclosure

1 Designated for people are diagnosed and living with HIV as an ‘occupational requirement’ under the Equality Act 2010 (Schedule 9, Part 1, 1.1)
Holiday entitlement: All English Bank and Public Holidays, plus 30 days per annum annual leave

The purpose of this document is to describe the key accountabilities that the person holding this position needs to achieve. It is in no way an exhaustive list of responsibilities of the role: duties and requirements of this role may change as required by Positively UK and the Chief Executive.